

Minutes 1/2019

UN association of Jyväskylä's board meeting

**Time** 8.1.2019 klo 18

**Place** Lyhty 8.1.2019 at 18:00

Present:

Toni Kuoremäki

Vilma Viitasaari

Veli-Pekka Uusluoto Tuomas Raatikainen

Anni Juusola

lita Räsänen

Anni Karhu

Emmi Ojansivu

Julia Hyrkkänen

Hanna Muroma

Lauri Voutilainen (Skype)

## **ESITYSLISTA / AGENDA**

### **1. Kokouksen avaus / Opening the meeting**

The meeting was opened at 18.11.

### **2. Kokouksen sihteerin ja ääntenlaskijoiden valinta / Choosing the secretary and vote counters for the meeting**

Toni Kuoremäki was chosen as a secretary of meeting and lita Räsänen and Anni Juusola were chosen as a vote counters of meeting.

### **3. Kokouksen laillisuuden ja päätösvaltaisuuden toteaminen / Confirming the lawfulness and the validity of the meeting**

The meeting was confirmed lawful and valid.

### **4. Esityslistan hyväksyminen / Approving of the agenda**

The agenda of the meeting was approved without changes.

### **5. Edellisen kokousten pöytäkirjojen tarkastaminen ja hyväksyminen / Approving the decisions of the last meeting**

The record of the last meeting was inspected and the decisions were approved without changes.

### **6. Vuosikertomus 2018/ Annual report 2018**

Eetti ry was added to food security-event part in the annual report of 2018. Otherwise will be approved without changes.

### **7. Hallituksen järjestäytyminen / Organizing the new board**

On this year was not chosen any event organizers, rather was decided that all members of board will responsible of organizing events. We decided that event- and stakeholder will be changed to stakeholders task. Environment- and development cooperation tasks were mixed and put together. We decided to create create new data privacy- and member register task.

#### **7.1 Hallituspaikkojen jako / Confirming the board positions**

Board was organized as followingly:

Vice president: Toni Kuoremäki

Secretary: Vilma Viitasaari

Financial officer: Anni Karhu

Publicists: Veli-Pekka Uusluoto, Tuomas Raatikainen

Coordinator for stakeholders: Julia Hyrkkänen

Coordinator for Environment- and development cooperation: Emmi Ojansivu.

Member coordinator and data protection officer: Lauri Voutilainen.

## **7.2 Tilinkäyttö- ja verkkopankkioikeudet / Banking rights**

Banking rights were admitted to year 2019 financial officer Anni Karhu and the rights were taken away from year 2018 financial officer Lauri Voutilainen.

## **7.3 Nimenkirjoitusoikeudet / Signature rights**

Signature rights were admitted to year 2019 president Hanna Muroma, vice president Toni Kuoremäki, financial officer Anni Karhu and secretary Vilma Viitasaari.

Signature rights were taken way from president Nico Käräjäoja, vice president Marianne Kokkalainen and banking financial officer Lauri Voutilainen

## **8. Ilmoitusasiat / Notice issues**

Hanna told about association seminar, which will be held on 18.1-19.1. Seminar will include training considering different tasks and other program. Hanna will send link about the event.

## **9. Tapahtumat / Events**

### **9.1 Tammikuun teemaständi / January's theme event**

We decided that JyYK will organize environment theme promotion event in january. Was planned that event could possibly be organized on tuesday 22.1 at 10.30-14.00. Emmi will reserve the space. We will create WhatsApp-group, where are publicists and event organizers. Budget will be 20€.

## **9.2 Muut tulevat tapahtumat / Other coming events**

Hanna Muroma will create soon Excel-chart about the other events.

## **10. Tiedotus / PR**

### **10.1 Yleiset käytänteet / Common practices**

Publicists have the main responsibility about informing, but other members of board will also participate with blog posts. Hanna told about importance of likeing in Facebook, it will increase visibility/coverage. Public relations in Finnish and in English. To Blog posts small abstract in the end. WhatsApp- group's communication in English because Ilkhome Kahlimzoda is within us. Passwords will be added to the Drive

### **10.2 Viestintästrategia / PR Strategy**

Public relations strategy has been made last year with chairperson, vice-chairperson and secretary. Publicists will make public relations strategy based on statistics which has been made last year. Hanna Muroma will create group considering public relations strategy, where is among Hanna and publicists Vilma Paavilainen, Anni Juusola, Iita Räsänen, Emmi Ojansivu and Hannele Toivonen.

## **11. YK-Nuoret / UN Youth**

Toni Kuoremäki will work as a JyYK's representative person in UN Youth of Finland this year. From old members Nico Käräjäoja and Anniina Tikkanen are also along.

Toni told about youth climate meeting event called Our Climate-2030, which will be organized by Youth Agenda 2030 group with cooperation with Sitra. The event includes speeches of specialists, panels, and program will narrow to publishing of youth climate declaration. Event will be held 2.3 in Helsinki at 12 from on. Enrolment has opened and there is limited amount of places open, so enroll in soon as possible if you are able and interested to go event.

## **12. Talous / Finance**

In Bank account there is 532,61€ and in cash counter there is 50€. Lauri has paid roll up bill and web site bill. Lauri will make accountancy's finishing, which will be sent by end of this month. Lauri suggested that new financial manager considers changing of bank. On this year should not remain/devolve surplus. We will apply aid from Jyväskylä's city, deadline for application is on 31.1.2019. Amount has usually been 500€. UN-youth's and JYY's aids are current later. Hanna will put instructions about applying expense compensations to board's Facebook-group.

## **13. Ympäristö / Environment**

Emmi will find out when is the next environment committee's meeting.

## **14. Kehitysyhteistyö/ Development cooperation**

Emmi has been in last meeting. There was just a few persons. Education information on planning in Aurora Borealis' target place. We will agree new meeting with Aurora Borealis soon.

## **15. META / Other possible errands**

Changing of board on tomorrow Wednesday 9.1 at 5pm. Hanna and Toni will visit grocery store and buy servings. We will take later pictures of our board members and write short introductions of each. Publicists will put the pictures and introductions to our web site.

## **16. Seuraava kokous / Next meeting**

Next meeting will be held on Monday 4.2 at 4pm. Grouping will be held 23.1 at 6 pm. Voting in board's Facebook group about the grouping event's place.

## **17. Kokouksen päättäminen / Closing the meeting**

The meeting was closed at 19.19

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Hanna Muroma, president

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Toni Kuoremäki, secretary of meeting

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Vilma Viitasaari, secretary