

UN Association of Jyväskylä's board meeting

Time: 4th of February 2020 at 5.15 pm

Place: Lyhty.

Present:

Emmi Ojansivu (president)

Veera Kärki (secretary)

Iita Räsänen

Hannele Toivonen

Noora Kuronen

Yusuf Shaymardanov (left at 17.51)

Lauri Voutilainen

Tytti Suhonen

Ilkhom Khalimboza (arrived at 17.27)

Vera Kauppinen (arrived at 17.20. Left at 18.37)

AGENDA

1. Opening the meeting

The meeting was opened at 17.15.

2. Choosing the secretary and vote counters for the meeting

Veera Kärki was chosen as secretary for the meeting. Noora Kuronen and Iita Räsänen were chosen as vote counters.

3. Confirming the lawfulness and the validity of the meeting

The meeting was confirmed to be lawful and valid.

4. Approving of the agenda

The agenda of the meeting was approved

5. Approving the decisions of the last meeting

The decisions of the previous meeting were inspected and approved.

6. Appointing new board members

Yusuf Shaymardanov is appointed as the member coordinator and data protection officer.

Vera Kauppinen is appointed as vice member.

Helena Virtanen is appointed as vice member.

Marissa Siltakoski is appointed as vice member.

7. Notice issues

None.

8. Events

8.1. Past events

a) Old Board Meets New Board

The only event of UNA Jyväskylä so far this year. The informal event went well and was fun. The predecessors were able to meet their successors and give some pointers on each task.

8.2. Future events

a) Common practices

We discussed the common practises of organising events and briefly went through the strategy for publishing. The board is encouraged to get to know the strategy before organising events. Emmi wanted to emphasize the importance of the Facebook event to be released early enough before the event date.

b) Blood Donation of Valentine's Day

The blood donation will take place on Valentine's Day on 14.2.2020 at 2 pm at Jyväskylä Veripalvelu. At least four people have told Emmi about their interest in participating in the event. The members are to be invited through the email list.

c) Women's Day Documentary Evening

Emmi, Veera, Yusuf and Vera are organizing the event. There has been a reservation made for the 3rd of March. Event is organized in collaboration with Plan Jyväskylä. The event team is browsing documentaries to show at the event. The team has asked suggestions from the department of gender studies and is waiting for a response. The snacks need to be planned.

d) Panel on Sustainable Consumption

Iita, Hannele, Lauri and Veli-Pekka are organizing the event. Eetti (eettisen kaupan puolesta) has been contacted for cooperation. Climate action group is going to be contacted. First meeting in being arranged. The event is to take place at the end of March.

e) Live Library

No event team has been assembled yet, but Hannele is going to start a Whatsapp group in the week following. The preferred time for the event is at the middle or the end of March.

f) School visits

The board is still looking for volunteers to participate in the school visits. It was decided to look at the ready-existing materials first to get an idea of the task. The visits are planned to take place in April or May. Noora announced that she is doing a school visit in Lappeenranta on other topics but she could look into combining her presentation with the one about UN.

9. PR

9.1. Common practices

a) Facebook updates

Emmi and other members of the publishing theme suggested that each board member would write a Facebook post about a topic they feel is important to the UNA. These posts would replace the blog posts done in the previous years. It was suggested that the international theme dates of the UN could provide frame and reference.

b) WhatsApp group

There was a discussion about the messages flow and whether board is required to notice and reply to messages in the evening/weekends. Veera suggested and there was a mutual agreement that everyone would consider the other members of the board by sending their messages at reasonable hours. This way no one would feel interrupted during their free time.

9.2. PR Strategy

The strategy is finished and going to be translated in English as soon as possible. The strategy was discussed briefly and the board was reminded to familiarize themselves with it and also the basic principles of the UNA Jyväskylä such as impartialness in any political issues.

10. UN Youth

The next meeting will be held in Jyväskylä on the 22 of February. Hannele recommended the board to follow the Facebook group for UN Youth to get notified of meetings etc. UN Youth is also organizing and taking part in a carbon footprint calculation challenge and Hannele suggested that UNA Jyväskylä would partake the challenge. This idea is to be discussed later.

11. Finance

a) Financial report of 2019

The financial officer of 2019 Anni Karhu has drafted the list of accounts.

b) Financial management rule

Financial rules have been posted in the Drive folder for the board to see. There is 271,24 euros in the UNA Jyväskylä account and 50,00 euros in the cash box. The endorsements are coming a bit later in the spring.

c) Reimbursements

The reimbursements are approved. Due to data protection, the recipients are not recorded in the minutes but are saved in a separate and private file for only the board to see.

- Snacks for the old board meets new board-event, 18,55 euros

- Changes to the association registry, 20,00 euros
- Photos of the new board, 30,00 euros

12.Environment

a) Environmental plan for 2020

Environment strategy has been finished by Lauri and is on Drive. We decided to continue our goal to provide only 100% vegetarian food and as there is always vegan options and also as many all vegan choices. Travel expenses are preferred to be covered for the trips travelled by train, if possible. Participation in subcommittee meetings is continued.

b) Calculation of UNA Jyväskylä's emissions

The UN Youth is organizing a challenge for UNA chapters to calculate their carbon footprint and Lauri, as the environment coordinator, will look into it as soon as the details are announced by UN Youth. Hannele will notify him about the event as it comes closer.

13. Development cooperation

Communication with SKY/ETMU has been initiated and joint events are discussed. There is a charity run organised by the Subcommittee for development and participation is being discussed.

14. Equality

a) Equality in organizations

Lauri suggested another equality coordinator so it would be easier during events. It is discussed and decided that those organising the events will choose two from their team to be responsible. Lauri will continue to be the board responsible for equality. The Equality plan is in Drive and we discussed, for example, the importance of air quality and accessibility in all of our events. It was discussed that there might be an equality survey made later in the year, but it is yet to be decided.

b)Translation of equality plan

To be made as soon as possible. English is reminded to be used in social media posts as well.


15. Other possible errands

16. Next meeting

The date is to be discussed and decided later. Emmi will make a Doodle about the timing of the next meeting.

17. Closing the meeting

The meeting is closed at 18.56.



Emmi Ojansivu, president



Veera Kärki, secretary